

## DOWNLOAD APP FIRST TIME USE ONLY

Download the Libby app from the app store on your device—

1



Hi!

Open Libby app—


2

- Select “Hi!” to get started
- Select “Find My Library”  
If Libby guesses your library incorrectly
- Select “No...” then
- Select “No, I’ll Search For A Library”  
Search by Library name, city or zip code
- Click on your library

Add your library card—

3

- Select “Add Your Card”  
On the right side of the Wisconsin’s Digital Library collection homepage
- Select “Monarch Library System” from the drop down menu
- Type your **CARD NUMBER** and **PIN** in the appropriate boxes
- Select “SIGN IN”

**DID YOU KNOW?** You may add multiple library cards by selecting  from the Library side of your Libby app interface. Then select “Library Cards” > “Add Another Card”

Need more help with Libby?

Visit [help.libbyapp.com](http://help.libbyapp.com)  
or contact us at

# libby

One-tap reading app  
from your library

3  
steps

BORROW LIBRARY  
eBooks &  
eAudiobooks  
FOR FREE

## 3 Step Guide



Smartphones

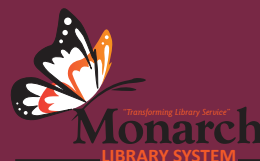
Tablets

Windows 10 Computers

Libby is brought to you by  
your local library  
and OverDrive



**WISCONSIN'S**  
DIGITAL LIBRARY



Brochure created by Monarch Library System for use as a patron guide by Monarch member libraries and affiliates--  
Information gathered from OverDrive Resource Center and Cedarburg Public Library ••••• MonarchPrintShop171003

# DOWNLOAD

## eBooks & eAudiobooks

1

### OPEN THE LIBBY APP

- Libby will take you to Wisconsin's Digital Library (WDL) homepage
- If your library card is not linked to the app, please see step 3 of **DOWNLOAD APP** (on reverse side)

2

### BROWSE | SEARCH

#### Option #1: Browse the collections in Wisconsin's Digital Library Collection–

- Scroll down the WDL homepage until you find “Popular Collections”
- Select one of the genres or select “Explore our collections” to see more genre options
- View all results or add filters by tapping on your preferred format or genre(s)  
Filtering options are underlined and listed by the number of items that match your search
- Select the ⊕ icon to set preferences such as availability, audience, and more

#### Option #2: Search Wisconsin's Digital Library Collection–

- Select “Search the catalog...” on the upper left of the WDL homepage
- Type the name of a title, author, or genre
- View all results or add filters by tapping on your preferred format or genres  
Filtering options are underlined and listed by the number of items that match your search
- Select the ⊕ icon to set preferences such as availability, audience, and more

3

### BORROW | PLACE HOLD

#### Option #1: Borrow a book–

- If a book is available right away, it will have a “Borrow” option next to it
- Select “Borrow” to get this book right away
- Select “Open Book” to begin reading
- Select “Go to Shelf” to view/access your loans, open a book, or send book to a device  
See insert for directions on how to send a book to your Kindle device
- Select “Keep Browsing” to look for additional titles

#### Option #2: Place a hold on a book–

- If a book is not available right away, select “Place Hold” to be added to the queue
- Enter an email address to receive an email notification when the book is ready for you
- Select “Place Hold!”
- Select “Keep Browsing” to look for additional titles
- Select “Edit Hold” to make changes to your hold

## HOW TO EXTEND LOAN PERIODS!

The maximum loan period for eBooks is 21 days and eAudiobooks 14 days

If your loan period appears to be less than this–

- Select the underlined date before borrowing a book to extend your loan

Or–

- Log in to the WDL website:  
–wplc.overdrive.com–  
and select  
“My account>settings”  
to view and edit loan period default options

## 2-TAP RENEWALS!

1

TAP the cover of the title from your Shelf in the Libby app

2

TAP “Renew Loan”

You may renew a title 72 hours prior to the expiration time only if there are no other holds



**CLICK TO ACCESS MANY FEATURES**  
Including Settings, Preferences, and Tips & Secrets!

# HAPPY READING!