

Monarch Library System - Operations Committee Meeting

In-Person and Virtual

Tuesday, March 8, at 2:00 PM

Lakeview Community Library

112 Butler Street

Random Lake, WI 53075

Microsoft Teams meeting

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

[+1 414-662-4786,491510150#](#) United States, Milwaukee

Phone Conference ID: 491 510 150#

AGENDA:

1. Call to Order. Properly noticed in Accordance with Wisconsin Open Meeting Laws.
2. Roll Call
3. Public Comment and Correspondence
4. Approval of Agenda
5. Approval of Minutes from October 2021 meeting
6. Salary Schedule and Annual Age Adjustment for Monarch Staffers, Including the policy that Staffers pay 12% towards health care premiums – Information & Discussion
7. Personnel Policies – Information & Discussion
8. What is the basis of the Operations Committee addressing all policy related issues – Information & Discussion
9. Procedures for the 6-month Director evaluation – Action item
10. Election of a Vice-Chair for the Committee to replace Mugs McFadden – Action Item
11. Monarch E-Mail Policy – Information & Discussion
12. Donation to Kewaskum Town Hall – Information & Discussion
13. Next meeting:
14. Adjourn

**Monarch Library System
Operations Committee Meeting**

Tuesday, October 19, 2:00 pm

2:

Random Lake, WI, 53075

Minutes of meeting:

Call to Order: 2:02 pm Motion by Doug

Roll Call: John Katzka, Tom Doane, Joyce Nelson, Doug Ratkowski, Kay Marose, Mugs McFadden, Lynn Huether and our new Executive Director Riti Grover.

Public Comments: None

Approval of Agenda: Motion by Doug, 2nd by Joyce. Approved.

Approval of Minutes from September: Motion by Doug, 2nd by Joyce to approve amended Minutes. Approved by voice vote.

Slate of Officers for 2022: Tom for President, John for Vice-President. A candidate for Financial Officer is being sought. Wendy Schobert subsequently agreed to be Treasurer again.

Travel allowance for directors to travel to attend Council Meetings: After much discussion, we decided not to recommend to the Board to reimburse Librarians to attend in-person Council meetings. Motion by Doug, 2nd by Joyce. Motion Carries.

Staff Salary Considerations: Covid money coming is not for salaries. The Budget is set for amount of staff salaries this year. Bonuses will be paid out in the same manner they were last time. Lynn will look up the earlier process. Motion by Joyce, 2nd by Doug. Approved.

Next meeting, if needed will be called by John. Send any agenda items to Him.

Motion by Joyce to adjourn, 2nd by Kay. Approved.

