

Monarch Library System Board of Trustees

Kewaskum Town Hall
9019 Kettle Moraine Drive
Kewaskum, WI 53040
and Virtual Meeting

Date: Thursday, September 9, 2021, **Called to Order:** 6:00 p.m. **Adjourn** 6:50 p.m.

1. **Call to Order – Properly Noticed in accordance with Wisconsin Open Meeting Laws** - At 6.00 p.m. Tom Doane –Board President called the meeting to order, and a quorum was present. In addition, the meeting was posted per the open meeting law.
2. **Roll Call:** Kristine Deiss, Tom Doane, Bill Goehring, Harold Johnson, John Katzka, Kay Marose, Mugs McFadden, Joyce Nelson, Wendy Schobert, Wendy Sprenger and Dan Stoffel.

Absent: Jeff Caine, Josh Hass, and Doug Rakowski

Also, Present: Elizabeth Daniels – Iron Ridge Public Library Director, Alison Hoffman – MLS Staff, Lynn Huether – MLS Staff, Kim Niesing – MLS Staff, and Robert Nitsch – MLS Staff

3. **Public Comment & Correspondence** – None
4. **Approval of Agenda:**
 - Kay Marose made a motion to approve the agenda for September 9, 2021, meeting. Seconded by Joyce Nelson, the motion carried by voice vote.
5. **Approval of the Minutes:**

Per the discussion of the minutes, they will be amended because a typo.

 - Bill Goehring made a motion to approve the amended minutes from July 22, 2021, meeting. Seconded by John Katzka, the motion carried by voice vote.
6. **Approval of Expenditures and Financial Reports:** Dan Stoffel – Finance Committee Chairperson presented the expenditures for July 2021 and August 2021 and answered any questions regarding the expenditures. The August 2021 financial reports will be filed.
 - Dan Stoffel made a motion to approve the July 2021 Expenditures. Seconded by Kris Deiss, the motion carried by voice vote.
 - Dan Stoffel made a motion to approve the August 2021 Expenditures. Seconded by Wendy Schobert, the motion carried by voice vote.
7. **2022 Annual Plan:** Lynn Huether – MLS Staff explained the 2022 Annual Plan and how the MLS – Staff completed the report.
 - Kris Deiss made a motion to approve the 2022 Annual Plan. Seconded by Mugs

McFadden, motion carried by voice vote.

8. Monarch Library System:

Robert Nitsch – MLS-Staff gave the board members a brief overview of the Connect & Share training.

Lynn Huether – MLS – Staff explained that the system had three library directors retired in 2021 and asked the board members to sign a card for each of the directors.

9. Committee Reports:

A. Executive Committee: Tom Doane – Executive Committee Chairperson presented the Executive Committee report. The new system director will be Ms. Riti Grover and that her starting date will be October 3, 2021. Per the discussion after the announcement of the new director, a few board members asked why the hiring process took so long after the offer was made and what action will we doing to prevent what happen with the last director. Tom Doane explained the reason for the delay after the offer was made and that the Operations Committee will be working on procedures for on-boarding, the new director.

B. Finance Committee: Dan Stoffel – Finance Committee Chairperson presented the report. Dan Stoffel informed the board members that they will be having a meeting in October of 2021, to work with the Resource Advisory Workgroup to see what type of resources/program that the additional State Aid could be used to help the libraries. Per the discussion on the mileage reimbursement to the library directors for attend the All-Directors Council meeting person, will be discuss more at the next Finance Committee meeting and will bring to the November 2021 meeting for a vote.

C. Operations Committee: John Katzka – Operations Committee Chairperson presented the report. John Katzka informed the board that the Operations Committee will be meeting on Tuesday, September 14, 2021, to go over the on-boarding procedures and to discuss what days the system office will be closed during the holidays. John Katzka asked if the board was ready approve the MLS Policy on Policies that was presented at the July 2021 meeting.

- Dan Stoffel made a motion to approve the MLS Policy on Policies. Seconded by Kris Deiss, motion carried by voice vote.

D. Bookmobile Committee: Bill Goehring – Bookmobile Committee Chairperson presented the report. Bill Goehring informed the board members that the Bookmobile is back in service after have the wrap replaced, and it look great. Also, the Bookmobile has hired a library assistant/driver replacing the person that quit in July of 2021. A board member asked when the next Bookmobile Committee meeting will be. Lynn Huether – MLS -Staff will work with Lisa Haartman – MLS – Staff on scheduling the next meeting.

10 Next Meeting: The next meeting is scheduled for Thursday, November 14, 2021, starting at 6:00pm. Until further notice the meetings will be Virtual and In-Person and the location for In-Person will be Kewaskum Town Hall.

9. **Adjourn:** At 6:50pm, Kay Marose made a motion to adjourn the meeting. Seconded by John Katzka, motion carried by voice vote.