

NOTICE OF MEETING
MONARCH LIBRARY SYSTEM BOARD OF TRUSTEES
Virtual and In Person Meeting
Thursday, May 12, 2022, at 6:00 PM

Kewaskum Town Hall
9019 Kettle Moraine Dr.
Kewaskum, WI 53040

Microsoft Teams meeting

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Agenda

1. Call to Order: Properly Noticed in Accordance with Wisconsin Open Meeting Laws.
2. Roll Call
3. Public Comment & Correspondence
4. Approval of Agenda (Action)
5. Audit Report FY2021 (Presentation)
6. Monarch Technology Workgroup (Presentation)
7. Approval of the minutes from March 10, 2022 (Action)
8. Approval of Expenditures for February - April 2022 (Action)
9. Monarch Library System Update
10. Committee Reports
 - a. Executive Committee
 - b. Finance Committee
 - Quote for new cleaning service for the Monarch office (Action)
 - Extension of delivery truck lease. (Action)
 - General report of various topics discussed at the 4/27 meeting
 - c. Operations Committee
 - New language in the Employee Handbook under medical insurance (Discussion and possible action)

- Updated Electronic Communication System and Email Usage policy in the Employee Handbook (Discussion and possible action)
 - New Employee Classification definitions in the handbook (Discussion and possible action)
 - MLS Board President - A voting member of all committees (Discussion and possible action)
 - Employee(s) performance (Closed session)
 - Open Session (Possible action)
- d. Bookmobile Committee
- Bookmobile Committee to have the overall authority to approve and amend policies related to Monarch Bookmobile (Discussion and possible action)

11. New Business:

12. Next meeting: July 14, 2022, @ 6:00 PM

13. Adjourn

Note: Closed session based on 19.85(1)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.